CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 01/16/2004

No.	Item	Start Date	Details	Status	✔	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HR8SBOX and HR8QA databases throughout the day. .... **LOCATION**: N/A .... **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HR8PROD Application Server from **10am Monday** until **8am Wednesday**. .... **LOCATION**: N/A .... **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Database migration and application of patches to the HR Production areas from **7am** until **9am**. .... **LOCATION**: N/A .... **IMPACT:** The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. .... **LOCATION**: N/A .... **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. .... **LOCATION**: ISD Computer Room. .... **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A
13	Maintenance Ref: Paul Pedron	To Be Announced	**ACTIVITY**: Upgrade hardware for servers Argon, Cerium, Radium. .... **LOCATION**: ISD Computer Room. .... **IMPACT:** Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		

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No.	Item	Start Date	Details	Status	✓	Date Ended
18	Server Update Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	**ACTIVITY**: Update Oracle Server from 8.1.7.2.2 to 8.1.7.4. ·· **LOCATION**: ISD Computer Room. ·· **IMPACT:** Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day.	On Hold		
33	AS/400 HTE Client Ref: Paul Pedron	Cancelled.	**ACTIVITY**: Install the new AS/400 HTE Client to replace the old client. ·· **LOCATION**: All machines containing the old client. ·· **IMPACT:** During this period, the new desktop icon, "HTE v5.5" will appear. Whether you install it yourself from the icon, or wait for the automatic install at login on the last day of this period, affected users will need to reboot.	Cancelled.	*	Cancelled.
45	System Distribution Ref: Paul Pedron	Friday, 01/16/2004	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP. ·· **LOCATION**: **C.H. 1st Floor South**; **C.H. 1st Floor North**. ·· **IMPACT:** A reboot will be necessary.	Waiting for scheduled Start Date.		
47	System Distribution Ref: Paul Pedron	Tuesday, 01/20/2003	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP. ·· **LOCATION**: **C.H. 2nd Floor South**; **C.H. 2nd Floor North**. ·· **IMPACT:** A reboot will be necessary.	Waiting for scheduled Start Date.		
49	System Distribution Ref: Paul Pedron	Week of 01/26/2004	**ACTIVITY**: Distribute update of Zenworks 4 Agent. ·· **LOCATION**: **FAX; Fire; MSC; RDA; Parks** ·· **IMPACT:** A reboot will be necessary.	Waiting for scheduled Start Date.		
50	System Distribution Ref: Paul Pedron	Friday, 01/23/2004	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP. ·· **LOCATION**: **C.H. 3rd Floor South**. ·· **IMPACT:** A reboot will be necessary.	Waiting for scheduled Start Date.		

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No.	Item	Start Date	Details	Status	✔	Date Ended
51	System Distribution Ref: Paul Pedron	Tuesday, 01/27/2004	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP. .... **LOCATION**: **C.H. 4th Floor South**; **C.H. 4th Floor North**. .... **IMPACT:** A reboot will be necessary.	Waiting for scheduled Start Date.		
52	System Distribution Ref: Joe Gonzalez	To be done locally.	**ACTIVITY**: Distribute update of Zenworks 4 Agent. .... **LOCATION**: **Airport**. .... **IMPACT:** A reboot will be necessary.	Completed by Joe.	✔	Week of 01/20/2004
53	System Distribution Ref: Joe Gonzalez	To Be Determined	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. .... **LOCATION**: **Airport**. .... **IMPACT:** A reboot will be necessary.	Completed by Joe.	✔	Week of 01/20/2004
54	System Distribution Ref: John Souza	To be done locally.	**ACTIVITY**: Distribute update of Zenworks 4 Agent. .... **LOCATION**: **WMD.** .... **IMPACT:** A reboot will be necessary.	Completed by John.	✔	Unknown
55	System Distribution Ref: John Souza	To be done locally.	**ACTIVITY**: Distribute update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. .... **LOCATION**: **WMD**. .... **IMPACT:** A reboot will be necessary.	Completed by John.	✔	Unknown
58	Power Cleanup Ref: Don Robbins	To Be Determined	**ACTIVITY**: Identify, label, repair dead circuits and load balance the power system. .... **LOCATION**: ISD Computer room. .... **IMPACT:** All systems will be unavailable during this period.	Canceled, waiting for new Start Date.		
64	Wiring Project Ref: Bryon Horn	Monday, 01/05/2004 thru Monday, 02/03/2004	**ACTIVITY**: Start of City Hall wiring project. .... **LOCATION**: **4TH Floor North.** .... **IMPACT:** To be done after business hours (5pm). Network access to workstations will be disrupted during these periods.	In Progress.		
65	GroupWise Update	Thursday, 01/15/2004	**ACTIVITY**: Distribute GroupWise 6.5 update	In Progress.		

			LOCATION: Parks.			
	Ref: Paul Pedron		.... **IMPACT:** User will be prompted to reboot.			

No.	Item	Start Date	Details	Status	✔	Date Ended
66	Maintenance, Client upgrade Ref: Isaac Borrero	Monday, 01/19/2004	**ACTIVITY**: Perform maintenance on NFIRS from 8am-5pm, to be followed immediately by an upgrade to the NFIRS client to version 5.3. .... **LOCATION**: Fire. .... **IMPACT:** NFIRST will not be available to Fire from the start of the maintenance thru the completion of the upgrade, a period of approximately 48 hours.	Waiting for scheduled Start Date.		